

* required information

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

Pizza Hut Delivery Business - Debden

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

Karen

* Family name

Hetherington

* E-mail

[Redacted]

Main telephone number

[Redacted]

Include country code.

Other telephone number

[Redacted]

Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House?

Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

7498082

Business name

MSAJ Pizza Ltd

If your business is registered, use its registered name.

VAT number

- 340247236

Put "none" if you are not registered for VAT.

Legal status

Private Limited Company

Continued from previous page...

Your position in the business	<input type="text" value="Operation Support Manager"/>	
Home country	<input type="text" value="United Kingdom"/>	The country where the headquarters of your business is located.
Registered Address		Address registered with Companies House.
Building number or name	<input type="text" value="Senate House,"/>	
Street	<input type="text" value="Bath Road"/>	
District	<input type="text"/>	
City or town	<input type="text" value="Slough."/>	
County or administrative area	<input type="text"/>	
Postcode	<input type="text" value="SL1 3SR"/>	
Country	<input type="text" value="United Kingdom"/>	

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PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name	<input type="text" value="21"/>
Street	<input type="text" value="The Broadway"/>
District	<input type="text" value="Loughton, Debden"/>
City or town	<input type="text"/>
County or administrative area	<input type="text" value="Essex"/>
Postcode	<input type="text" value="IG10 3SP"/>
Country	<input type="text" value="United Kingdom"/>

Further Details

Telephone number	<input type="text" value="0208 502 0110"/>
Non-domestic rateable value of premises (£)	<input type="text" value="12,000"/>

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Limited Company

Address

Building number or name
Street
District
City or town
County or administrative area
Postcode
Country

Contact Details

E-mail
Telephone number
Other telephone number
* Date of birth
 dd mm yyyy
* Nationality Documents that demonstrate entitlement to
work in the UK

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OPERATING SCHEDULE

When do you want the premises licence to start? / /
 dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
 dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Pizza Hut delivery business, we do not sell alcohol in this business. We operate as both a collection and a delivery business. We have both front and rear access to outside.

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If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

Yes No

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PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

Yes No

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PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

Yes No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

Yes No

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PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

Yes No

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PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

Yes No

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PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

Continued from previous page...

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes

No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes

No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

N/A

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

No current changes

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

- Yes No

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
 As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Continued from previous page...

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

N/A

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

N/A

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Discourage loitering, follow the Risk Assessments provided, all managers are fully trained in Health & Safety issues with regular check ups. The store also has remote access CCTV

b) The prevention of crime and disorder

Discourage loitering, report to police for any incidents, internal training on how to deal with crime, theft and robbery, panic alarms installed, sufficient lighting both front and rear of store, we have no seating for eat in. Remote access to CCTV

c) Public safety

Sufficient lighting both in store and the front of premises. Delivery option available. Crime Risk Assessment available for the area at the store also accessible for EHO. Remote access to CCTV

d) The prevention of public nuisance

Discourage loitering, encourage delivery, would encourage people loitering to move away from the premises.

e) The protection of children from harm

Delivery business that hires predominantly over 18's,

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

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If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

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In terms of specific **regulated entertainments** please note that:

- **Plays:** no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- **Films:** no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- **Indoor sporting events:** no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- **Boxing or Wrestling Entertainment:** no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- **Live music:** no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- **Recorded Music:** no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

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- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

190.00

DECLARATION

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Continued from previous page...

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK. The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/epping-forest/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	Pizza Hut Delivery Business - Debden
Fee paid	
Payment provider reference	
ELMS Payment Reference	
Payment status	
Payment authorisation code	
Payment authorisation date	
Date and time submitted	
Approval deadline	
Error message	
Is Digitally signed	<input type="checkbox"/>

EXPOSED TEAM MEMBER

An Exposed Team Member (TM):

- o Is an individual who has had "close contact" with a confirmed case. National Government guidance may differ/change but at the very least close contact with a confirmed case will mean an individual who has spent:
 - o 15 minutes in a 24-hour period (whether cumulative or single instance) time within two meters of an individual with a confirmed case
 - o 1 minute in a 24-hour period time within one meter of an individual with a confirmed case (see updates released by the **World Health Organization**: <https://www.who.int/news-room/q-a-detail/q-a-coronaviruses>).
 - o *The timeline to review the contact is as follows:*
 1. *Confirmed Covid-19 but asymptomatic – 48 hours prior to test date and up to 10 days after*
 2. *Confirmed Covid-19 and symptomatic – 48 hours prior to onset of symptoms and up to 10 days after*

- o UK Government guidance also advises anyone who:
 - o lives in a household with someone who has displayed symptoms of COVID-19 or tested positive for Covid-19;
 - o has someone in their support bubble (where someone who lives alone (or just with their children) can meet people from 1 other household) display symptoms of COVID-19 or tested positive for Covid-19;
 - o has been told to self-isolate by NHS track and trace;

to self-isolate for 10 days. In this instance, such a TM could be treated as an exposed TM and the procedure below followed. If this TM displays symptoms, then the procedure for Symptomatic TMs should be followed. *Further guidance can be found on page 3.*

Procedure:

- 1) TM notify RGM of exposure; **RGM notify Franchisee and email UKPHcovid19@yum.com**
- 2) TM to provide details of exposure (if known) and RGM to include in email to Franchisee & UKPHcovid19@yum.com :
 - a) How has the team member been exposed:
 - i) Was the TM exposed to a confirmed case?
 - ii) Is the TM living with someone who has symptoms of COVID-19 or has tested positive for COVID-19?
 - iii) Does someone in support bubble of the TM have symptoms of COVID-19 or has tested positive for COVID-19?
 - iv) Was the TM advised to self-isolate by NHS Trace and Trace?
 - b) When did this exposure occur?
 - c) Last day worked at restaurant?
 - d) Did TM work at other YUM! restaurants (KFC, Pizza Hut, Taco Bell)?
- 3) Remove TM from work schedule
 - a) Recommend TM to adhere to UK Government advice, follow-up with medical professional, if necessary, and monitor for symptoms for:
 - i) **10 Days** if they have been **exposed to a confirmed case**
 - ii) **10 Days** if they live with someone who display symptoms of COVID-19 or tested positive for Covid-19;
 - iii) **10 days** if someone in their support bubble displays symptoms of COVID-19 or tested positive for Covid-19;
 - iv) **10 days** if they have been told to self-isolate by NHS track and trace.

- 4) If symptoms develop, TM to notify RGM; execute Symptomatic TM Action Plan below



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- a) Consult with local HR support to ensure workplace rights compliance
- 5) Clean and sanitize the restaurant
 - a) Refer to COVID-19 High Touchpoint Surfaces Cleaning & Sanitation Card
- 6) TM to return to work when – **Notify UKPHCovid19@Yum.Com when the TM returns:**
 - a) Exposed, asymptomatic restaurant staff (unless they are self-isolating due to the household rules or have been told to self-isolate by NHS Trace and Trace):
 - i) After 10 days of monitoring for symptoms and no symptoms have developed
 - b) Exposed, symptomatic but undiagnosed restaurant staff:
 - i) Follow Symptomatic TM Action Plan
 - i. Symptomatic persons who have been exposed to a confirmed Covid-19 individual can return to work once they have been asymptomatic for at least 24 hours and have completed the full isolation period of 10 days from the onset of symptoms; Not to return before 10 days if exposure to confirmed Covid-19 Individual

Due to recent Gov guidance on testing, only symptomatic team members can be referred to our Testing Portal. Please see guidance on the Symptomatic TM Action Plan.

SYMPTOMATIC TEAM MEMBER

A Symptomatic Team Member (TM):

- Is an individual that has any of the following symptoms:
 - Fever (above 38°C or 100.4°F)
 - Cough (new and continuous)
 - Shortness of breath or difficulty breathing
 - Loss of or change in your normal sense of taste or smell (anosmia)

Procedure:

2. TM notify RGM of symptoms; RGM notify Franchisee and email UKPHCovid19@yum.com and include the details below in your email:
 - a. What are the symptoms?
 - b. Onset date?
 - c. Last day worked at restaurant?
 - d. Did TM work at other YUM! restaurants (KFC, Pizza Hut, Taco Bell)?
 - e. Was TM exposed to confirmed case?
 - f. Who the TM has worked shifts within 48 hours from the onset of their symptoms?
3. Follow normal illness standard protocol and the current UK Government guidance (<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>)
4. Refer the employee to request a Covid-19 test either through the Employer Referral Route, the RGM should complete the employer referral template and email this to UKPHCovid19@yum.com by 1pm each day, the employee will receive a text message by 3pm the following day from the Government asking them to book a test at the local testing centre or self-referral accessed, including home testing kits request via: <https://selfreferral.test-for-coronavirus.service.gov.uk/>
5. Team Member to self-isolate for a period of 10 days and 24 hours:
 - a. Allow TM to return to work no earlier than 10 days from the onset of symptoms and 24 hours after they become asymptomatic (please be aware that the 10 days may start at any time within the original 10 day period if the TM is self-isolating due to a household member having symptoms), or as directed by NHS111
 - b. If taken Covid-19 test and the test result is negative, the team member may return to work before the end of the government self-isolation period if the following criteria is met: A)The negative test result is shared with the employer; and B) The team member is showing no symptoms and feels well enough to return to work.
6. Remove TM from work schedule:
 - a. Recommend TM to adhere to current UK Government advice on self-isolation and point 3 above, follow-up with medical professional, if necessary, and monitor symptoms for 10 days
 - b. Consult local HR support to ensure workplace rights compliance
7. Clean and sanitize the restaurant:
 - a. Refer to COVID-19 High Touchpoint Surfaces Cleaning & Sanitation Card
8. Instruct restaurant staff to notify RGM if symptoms appear:
 - a. Symptomatic TM to notify RGM if they are confirmed to have COVID-19; execute Confirmed TM Action Plan when/if notified
9. TM Return to work IF - Notify UKPHCovid19@Yum.Com when the TM returns:



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- a. Symptomatic, exposed to a confirmed case of Covid-19:
 - i. Not to return before 10 days of exposure to confirmed Covid-19 Individual
 - ii. Asymptomatic and after isolation period of 10 days from the onset of symptoms
- b. Symptomatic, not exposed to a confirmed case of Covid-19:
 - i. Work release obtained from medical professional showing a negative test result, OR
 - ii. Asymptomatic for 24 hours and after completing an isolation period of 10 days from the onset of symptoms TM is asymptomatic and has isolated for 10 days from the onset of symptoms

Notification:

CONFIRMED TEAM MEMBER

A Confirmed Team Member (TM):

- Is an individual that tested positive for Coronavirus COVID-19 in laboratory diagnostic testing
- NHS 111 has confirmed the case to be treated as Coronavirus COVID-19

Procedure:

TM notify RGM of symptoms; RGM notify Franchisee and email UKPHCovid19@yum.com and include the following details in your email:

- a. What are the symptoms?
 - b. Onset date?
 - c. Date of COVID-19 Test?
 - d. Test Results OR date results are anticipated to be received?
 - e. Last day worked at restaurant?
 - f. Did TM work at other YUM! restaurants (KFC, Pizza Hut, Taco Bell)?
 - g. Who the TM has worked shifts with in the 48 hours before developing symptoms OR 48 hours before their test date if the TM is asymptomatic?
2. Remove TM from work schedule
 - a. Consult local HR support to ensure workplace rights compliance
 3. If confirmed TM worked at the restaurant within the last 14 days, then:
 - a. Immediately close restaurant. Guidance on closure timelines will be shared directly with Franchisee from the PH UK Crisis Team once you have notified them per step 1 guidance
 - i. Refer to COVID-19 Restaurant Closure Procedure
 - b. Instruct restaurant staff who have been exposed to the confirmed team member to follow UK Government advice, seek medical attention, if necessary, and monitor for symptoms
 - i. Follow the Exposed Team Member Action Plan for any team members who worked with the confirmed team member over the 14 day period from onset of symptoms.
 - ii. Follow the Symptomatic Team Member Action Plan for any team member who has symptoms of Covid-19
 - iii. Refer Exposed Team Members to undertake Covid-19 test through employer referral or employee self-referral
 4. Clean and sanitize the restaurant
 - a. Refer to COVID-19 High Touchpoint Surfaces Cleaning & Sanitation Card
 5. Instruct restaurant staff to notify RGM if symptoms appear
 6. Re-open restaurant per guidance from PH UK Crisis Team.
10. Return to work - **Notify UKPHCovid19@Yum.Com when the TM returns:**
- a. Confirmed TM:
 - i. Confirmed, Symptomatic:
 1. After 10 days from the onset of symptoms and has been asymptomatic for at least a 24 hour period.
 - ii. Confirmed, Asymptomatic:
 1. After 10 days from the test date and still asymptomatic
 - b. Exposed, asymptomatic restaurant staff:
 - i. After 10 days from exposure to COVID-19 and assuming no symptoms have occurred, if symptoms occur move to Exposed, symptomatic but undiagnosed process
 1. An asymptomatic person is an individual that does not have symptoms
 - c. Exposed, symptomatic but undiagnosed restaurant staff:
 - i. When asymptomatic for a minimum of 24 hours AND after 10 days from the onset (i.e. start of) of symptoms
 1. An asymptomatic person is an individual that does not have symptoms



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- 2. Not to return earlier than 10 days from exposure to confirmed Covid-19 person
- ii. Additional confirmed restaurant staff:
With work release obtained from a medical professional showing a negative test result
(including NHS 111)

Notification:

LOCALLISTINGS

PUBLIC NOTICES

To advertise telephone: 01923 216232 or email: wahmed@localiq.co.uk

Planning Notices | Traffic Notices | Legal Notices | Probate Notices | Other Notices | Church and Religious Notices | Tenders and Contracts | Goods Vehicle Operator Licences

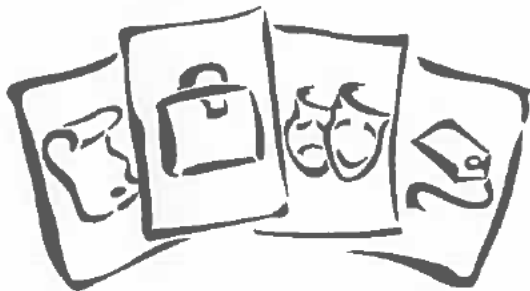
▶ Planning Notices



▶ Legal Notices



Notice of Application for a New Premises Licence under the Licensing Act 2003 Notice is given this day 16th April 2021 that MSAJ Pizza Ltd of Senate House, Bath Road, Slough, SL1 3SR has applied to the Licensing office of Epping Forest District Council for a Premises Licence in respect of Pizza Hut, 21 The Broadway, Loughton, Essex IG10 3SP. The proposed licence is for Delivery business trading from 11:00 - 01:00. The register of licensed premises is maintained at the Licensing Office of Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ. Applications for premises licences may be inspected at this office during office hours. Anyone wishing to oppose this application must give written notice to the Licensing Office within 28 days of this notice.



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EPPING FOREST Guardian

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Notice of Application for a New Premises Licence under
the Licensing Act 2003

Notice is given this day 16th April 2021 that MSAJ Pizza Ltd of Senate House, Bath Road, Slough, SL1 3SE has applied to the Licensing office of Epping Forest District Council for a Premises Licence in respect of

Pizza Hut,
21 The Broadway,
Loughton,
Debden,
IG10 3SP

The application is for the provision of late night refreshment Monday to Sunday 23.00-01.00

The opening hours of the premises are Monday to Sunday 11.00 to 01.00

The register of licensed premises is maintained at the Licensing Office of Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ.

Applications for premises licences may be inspected at this office during office hours. Anyone wishing to oppose this application must give written notice to the Licensing Office within 28 days of this notice.

Denise Bastick

From: Debra Paris <Debra.Paris@loughton-tc.gov.uk>
Sent: 28 April 2021 16:38
To: Licensing
Subject: Licesning Applications - [REDACTED] & Pizza Hut, 21 The Broadway + [REDACTED]
[REDACTED]

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Handan/Denise

Please see below the comments of Loughton Town Council's Planning & Licensing Committee, submitted under powers of delegated authority:

Licensing Applications

[REDACTED]

4.2 Notice of application for a new premises licence under the Licensing Act 2003 in respect of Pizza Hut, 21 The Broadway, Loughton, IG10 3SP.

The Committee NOTED the contents of a letter of objection.

The Committee OBJECTED to this application on the grounds of prevention of public nuisance.

The premises are situated in a residential setting with flats above. Therefore the proposal for the provision of late night refreshment should be limited to 11.30pm to avoid public nuisance to the residents of these dwellings caused by noise outside.

[REDACTED]

I would appreciate if you could acknowledge receipt of this email. FYI, I have forwarded the comments for the Pavement Licence to Peter Jones too

Kind regards
Debra

Debra Paris
Planning and Licensing Committee Clerk Loughton Town Council
Loughton Library & Town Hall, Traps Hill, Loughton, IG10 1HD
Tel: 020 8508 4200
Fax: 020 8508 4400
E-mail contact@loughton-tc.gov.uk
Web: www.loughton-tc.gov.uk

Owing to the Government Covid-19 publication on 4 January 2021 officers will now be working remotely from home until further notice. All officers have full access to emails but reduced capacity to answer external telephone calls. Outside Service staff will be working as normal.

We appreciate your patience and understanding.

facebook

By contacting Loughton Town Council you agree that your contact details may be held and processed for the purpose of corresponding with you. You may request access to the information we hold on you and you may request to be removed as a contact at any time by emailing: contact@loughton-tc.gov.uk A copy of Loughton Town Council's Privacy Notice may be viewed at: <https://tinyurl.com/y8sxohqs>

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Loughton Residents Association Plans Group



█ Burney Drive
Loughton
Essex █
24 April 2021

█
Epping Forest District Council
Licensing Unit Civic Offices
High Street
Epping
Essex
CM16 4BZ

Dear Sir

**LICENSING APPLICATION PIZZA HUT 21 BROADWAY LOUGHTON ESSEX IG10
3PS**

We object to this application on the grounds of public nuisance.

The proposed hours of opening to 1am is far too late and will create a public nuisance for residents who live above and in the vicinity of the business, particularly in the summer when windows remain open to cool rooms. This will be exasperated by people waiting and talking outside whilst the food is prepared and by the slamming of car doors and motorcycles firing up.

We consider the hours of operation, as per the planning permission, should remain as 11pm Monday to Friday and 10.30pm on Sundays.

We ask you to remind the applicants they need to apply for planning permission to modify the condition restricting the hours of opening. We note no application has been submitted to date.

Yours faithfully

█

Judith Walker
for Loughton Residents Association Plans Group

Denise Bastick

From: Licensing Epping and Brentwood
<licensing.epping.and.brentwood@essex.police.uk>
Sent: 23 April 2021 13:33
To: Licensing
Subject: FW: EPP - Pizza Hut PREMISES LICENCE APPLICATION
Attachments: Pizza Hut , email chain agreed conditions.pdf

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Good afternoon ,

I have been in negotiations with this applicant and we have agreed the following :
Midnight closure Sunday to Thursday (both instore & deliveries)
Friday & Saturday – Shop doors closing at Midnight , home deliveries only until 01:00hrs (No customers in store 00:00-0100 , telephone & online orders only)

If these conditions can be added Essex Police have no further representations .

I have added the email chain with the applicant for confirmation.



Ronan McManus (80692)
County Licensing Officer
☎ 101 (Ext: 406363) [REDACTED]
📍 Braintree Police Station, Blyth's Meadow, Braintree. CM7 3DJ

From: Licensing Applications Essex <licensing.applications@essex.police.uk>
Sent: 19 April 2021 09:23
To: Licensing Epping and Brentwood <licensing.epping.and.brentwood@essex.police.uk>
Subject: EPP - PREMISES LICENCE APPLICATION

Morning Ronan,

The below application has been received at this office and has been placed onto Bacchus.

The applicant details have been subject to a PNC Check:

	NO
--	----

Should you wish to object to this application please contact the Licensing Authority directly.

APPLICATION SUMMARY BELOW

Application View Form

Licence	L2521013, PIZZA HUT DELIVERY (LOUGHTON),
Application Type	Premises Licence
Created By	PSE 42080865 Paul Norman - 19/04/2021 09:10
Application Act	Licensing Act 2003
Applicant	MSAJ PIZZA LTD, 133 HIGH STREET, BARNET, H
Application Details	Application for Premises Licence Late Night Refres 0100.This will operate as a collection and delivery I
Licensing Authority	Epping Forest District Council

Paul Norman 80865
Licensing Clerk
Essex Police Licensing Team (Alcohol)
Braintree Police Station
Internal Ext 406362
External Direct Number: 01245 452035
E-mail: licensing.applications@essex.police.uk
Website: www.essex.police.co.uk

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Ronan McManus 42080692

From: [REDACTED]
Sent: 23 April 2021 12:09
To: Ronan McManus 42080692
Subject: RE: EXTERNAL - RE: Late night application Pizza hut , Debden Broadway

Good Afternoon Ronan

Thank you for the response, this compromise is one that I feel would suit all our needs.

I thank you for your support and help in this matter.

Kind regards

Karen Hetherington

From: Ronan McManus 42080692 <Ronan.McManus@essex.police.uk>
Sent: 23 April 2021 10:34
To: [REDACTED]
Subject: RE: EXTERNAL - RE: Late night application Pizza hut , Debden Broadway

Good morning Karen ,

Sorry for the delay in responding to you but I was out all day doing visits .

I feel a compromise that Essex Police would support - Midnight closure Sunday to Thursday (both instore & deliveries)

Friday & Saturday – Shop doors closing at Midnight , home deliveries only until 01:00hrs (No customers in store 00:00-0100 , telephone & online orders only)

Could I have your views please



Ronan McManus (80692)
County Licensing Officer
101 (Ext: 406363) ☎ 07815 000889
Braintree Police Station, Blyth's Meadow, Braintree. CM7 3DJ

From: [REDACTED]
Sent: 21 April 2021 11:13
To: Ronan McManus 42080692 <Ronan.McManus@essex.police.uk>
Subject: EXTERNAL - RE: Late night application Pizza hut , Debden Broadway

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Good Morning Ronan

Thank you for taking the time to contact me with the concerns you hold below.

With regards to the potential to attract crime and disorder following the pubs closing if we were to close at 1am, may I suggest closing the doors at 12am to external customers walking in and solely being delivery only until the 1am time suggested?

Or potentially having the 1am times permitted on a Friday & Saturday evening only with the above suggestion of doors closing at 12am and delivery only until 1am, and maintaining the 12am close time Sunday to Thursday?

Kind Regards

Karen Hetherington

From: Ronan McManus 42080692 <Ronan.McManus@essex.police.uk>
Sent: 21 April 2021 09:30
To: [REDACTED]
Subject: Late night application Pizza hut , Debden Broadway

Good morning Karen ,

Thank you for your time this morning as promised here are my views with the application to increase late night refreshment hours from 2300 to 0100hrs .

I am against this application , I feel that midnight would be more appropriate , my rationale is as follows ;

- I have checked all premises on the Broadway and midnight is the latest opening times for business .
- Midnight closing time appears to be an appropriate closing time for this location.
- Potentially being the only premises open at 0100hrs could attract crime & disorder following pub closing time.
- Essex Police would be supportive of a midnight closing .

Could I ask for your views please.



Ronan McManus (80692)
County Licensing Officer
☎ 101 (Ext: 406363) ☎ 07815 000889
📍 Braintree Police Station, Blyth's Meadow, Braintree. CM7 3DJ

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Denise Bastick

From: Ella [REDACTED]
Sent: 21 April 2021 10:07
To: Licensing
Subject: Objection to Licensing unit 01992 564 034 - MSAJ Pizza Ltd, The Broadway

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear whom it may concern,

I am writing to reject the application in respect of MSAJ Pizza Ltd for the provision of a late night refreshment licence to 23:00-01:00.

I am writing as a Landmark House resident to OBJECT strongly to licensing applications for the above mentioned application, For the following reasons;

1. Noise/music pollution and disturbance from the proposed development that will disturb me and the residents during the night at unsociable hours. Also noise pollution from the delivery vehicles.
2. Risk of creating a precedent with other establishments opening or already in the area.
3. Concerns of anti-social behaviour and increase of crime due to the licence of alcohol and late hours it is open
4. It is not in line with other commercial hours that are near residential areas
5. Increase in litter e.g. sick, cigarettes, drugs etc.
6. Safety of the residents and passer's by due to the late night opening hours and alcohol.
7. Increased potential drug activity beyond the already present one at the back of our property.
8. Smell pollution: Smoking, food, sick, extra people (& their odours)
9. Loitering at unsociable hours and increased traffic at late times (Cabs/pickups etc.)

To confirm I am rejecting based on the licensing objections listed above – the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm. It ultimately comes down to how much it will affect the residents, and this would be an unfair interference and hugely impact our comfortability and enjoyment of our properties.

Many thanks,

Ella

Resident of Landmark House, 1 The Broadway

Sent from my iPhone

Denise Bastick

From: Claire Thomas [REDACTED]
Sent: 21 April 2021 12:19
To: Licensing
Subject: 202114377 - Pizza Hut

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi,

I am writing as a Landmark House resident to OBJECT strongly to licensing applications for the above mentioned application, For the following reasons;

1. Noise/music pollution and disturbance from the proposed development that will disturb me and the residents during the night at unsociable hours.
2. Risk of creating a precedent with other establishments opening or already in the area.
3. Concerns of anti-social behaviour and increase of crime due to the licence of alcohol and late hours it is open
4. It is not in line with other commercial hours that are near residential areas
5. Increase in litter e.g. sick, cigarettes, drugs etc.
6. Safety of the residents and passer's by due to the late night opening hours and alcohol.
7. Increased potential drug activity beyond the already present one at the back of our property.
8. Smell pollution: Smoking, food, sick, extra people (& their odours)
9. Loitering at unsociable hours and increased traffic at late times (Cabs/pickups etc.)
10. Pizza Hut is a takeaway only so people will be able to get alcohol and consume it on the street.

To confirm I am rejecting based on the licensing objections listed above – the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm. It ultimately comes down to how much it will affect the residents, and this would be an unfair interference and hugely impact our comfortability and enjoyment of our properties.

Thanks

Claire Thomas

Sent from my iPhone

Denise Bastick

From: Jodie Chaplin [REDACTED]
Sent: 21 April 2021 14:50
To: Licensing
Subject: WK/202114377

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Sir/Madam

I am writing as a Landmark House resident to OBJECT strongly to licensing applications for the above mentioned application, For the following reasons;

1. Noise/music pollution and disturbance from the proposed development that will disturb me and the residents during the night at unsociable hours.
2. Risk of creating a precedent with other establishments opening or already in the area.
3. Concerns of anti-social behaviour and increase of crime due to the licence of alcohol and late hours it is open
4. It is not in line with other commercial hours that are near residential areas
5. Increase in litter e.g. sick, cigarettes, drugs etc.
6. Safety of the residents and passer's by due to the late night opening hours and alcohol.
7. Increased potential drug activity beyond the already present one at the back of our property.
8. Smell pollution: Smoking, food, sick, extra people (& their odours)
9. Loitering at unsociable hours and increased traffic at late times (Cabs/pickups etc.)

To confirm I am rejecting based on the licensing objections listed above – the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm. It ultimately comes down to how much it will affect the residents, and this would be an unfair interference and hugely impact our comfortability and enjoyment of our properties.

Thank you

Sent from my iPhone